DDID Case Management Training

Description

Case management training will provide information about person-centered processes and relationship building to waiver program case managers. The training will empower case managers to facilitate effective team meetings that help people in a waiver program to move from a service life to a community life.

It will also teach specific monitoring techniques through the use of a focus tool, in order to rate a person's satisfaction with his or her services and supports, as well as determine if the services are provided in ways that have a positive impact on the health, safety and welfare of the individual.

➢ How to enroll for training: [DDID Case Management Training - How to Enroll](#)

Materials Needed

Participants are required to bring a printed or electronic copy of the training binder. Participants cannot share printed or electronic training binders. **Please bring your own copy.** Do not borrow someone else's binder from a previous training. Updates and revisions are made to the training material for each specific training date. If your Agenda does not have the appropriate training date on it when you print the material you will have outdated material.

Trainers will ask participants to leave and to reschedule for another date if participants do not bring a printed or electronic copy of the training binder.

1. Printed Training Binder

- The binder needs to be **TABBED**. The trainers will refer to a particular section in the binder, and if you have not tabbed the binder you will have great difficulty in finding the material.

2. Electronic Training Binder

- If you choose to have the material available electronically, you need to know there will be limited outlets to charge your laptop or tablet device; the battery will need to last for the duration of each training day.
- You will need to have wireless access available on your device.

The Binder

The binder is divided into 10 sections. The sections should be organized in a 1.5-inch, three-ring binder, with each section separated by a divider tab.

- [Section 1](): Overview & Opening Activity
- [Section 2](): Values & History
- [Section 3](): Philosophical Frameworks
- [Section 4](): Service Life to Community Life
- [Section 5](): Employment First
- [Section 6](): Supports Intensity Scale & HRST
- [Section 7](): Documentation & MWMA Resources
- [Section 8](): Financial Planning Issues
- [Section 9](): Monitoring & Transition Planning
- [Section 10](): Resources – Optional Printing